

Brownfields Assessment Cooperative Agreement Quarterly Report

Grantee Name: City of Bremerton
Cooperative Agreement Number: BF – 9604651 - 0
Start Date: 07/20/2006 End Date: 9/30/2009 Quarterly report number: #5
Date submitted: October 22, 2007 Federal fiscal quarter(s) covered by report: #4 2007
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Submitted by [if different]: Same as above
This Quarterly Report is provided to Joanne LaBaw, EPA Project Officer, by electronic copy

QUARTERLY REPORT

Modifications to Work Plan or Budget: The Work Plan schedule has slipped approximately 6 to 8 weeks as a result of the voluminous analytical data and the time necessary to complete the reduction and evaluation of the analytical data. The primary contact for this Grant remains the same.

The testing laboratory under the direction of the Consultant, GeoEngineers, Inc., completed the analytical chemical testing of the soil and groundwater samples this quarter. On September 21st, GeoEngineers distributed the preliminary-Upland Assessment Report to EPA, and City for review and comments. EPA also forwarded a copy of same report to their Consultant, Ecology & Environment, Inc. so they may review the report and provide comments as well as begin planning for the Targeted Brownsfields Assessment (TBA) part of the project.

In conclusion, the MBE/WBE Report was submitted this report period.

Delays encountered during this reporting period include: The delays encountered this quarter were primarily related to the laboratories backlog of work. The laboratories backlog and the series of testing requested in regard to the soil and groundwater samples impacted the schedule approximately 6 to 8-weeks. As a result of the laboratory impact, the Consultant's data reduction/evaluation was also impacted that delayed the release of the preliminary-Upland Assessment Report to EPA, and City. The finalized Upland Assessment Report is anticipated to be released by mid-October. The distribution of the final report will include Ecology and Stakeholders.

Assessment Activities: Included the activities described above, \$13,655.81 EPA funds were drawn down this quarter.

Assessment Activities: The soil and groundwater sampling was completed on May 24th. The Consultant, GeoEngineers, Inc. contracted with TestAmerica Laboratories, to complete the analytical tests. On July 19th, the Consultant, GeoEngineers received the analytical results from the Laboratory. On September 21st, GeoEngineers completed the data reduction/evaluation results and transmitted their preliminary-Upland Assessment Report to EPA and City for review and comments. The finalized-Upland Assessment Report is anticipated to be completed and distributed to EPA, City, Ecology, and Stakeholders by mid-October.

Redevelopment Activities: None during this quarter.

Community Involvement: No activity this period. The Community Involvement Phase is not anticipated until the Consultant, GeoEngineers has discussed with EPA the contents of the Upland assessment Report and the environmental method(s) to mitigate the situation.

In the meantime, the preliminary draft of the Fact Sheet and Community Involvement Plan (CIP) was submitted to EPA the second quarter of this year for review.

Meetings and Travel: None during this quarter.

Deliverables/Work Products: Parametrix finalized the survey data in regard to recording the top of casing elevations of each monitoring well and provided the completed topographic survey for GeoEngineers use and incorporation into the Upland Assessment Report. In addition, GeoEngineers completed the laboratory analytical data reduction, and evaluation for incorporation into the preliminary-Upland Assessment Report. The preliminary Upland Assessment Report was transmitted to EPA and City for review and comments this quarter.

Activities Anticipated in Next Reporting Period organized on a task by task basis:

TASK 1 - PROJECT MANAGEMENT: Quarterly Progress Report due within 30 days of the end of the federal fiscal quarter (October 30, 2007).

TASK 2 - PUBLIC INVOLVEMENT: No activity to report this Quarterly Report.

The Community Involvement is anticipated upon the Consultant's thorough evaluation and briefing of the chemicals discovered and the environmental method(s) to mitigate the situation.

TASK 3 - SITE CHARACTERIZATION: There are no changes to the Property Profile or Site Characterization to report this quarter. The next anticipated activity includes a meeting with EPA, Ecology and Environmental Inc., and City to discuss the reported chemical analytical data and the Consultant's evaluation of the data. This meeting may recommend additional scope of site investigations.

Budget Status:

During this Quarterly Report period, GeoEngineers, Inc. invoiced a total of \$7,988.47 for upland assessment activities; Parametrix, Inc. invoiced a total of \$998.47 for the completion of the survey and recording of the monitoring wells, e.g. top-of-casing elevations; and the City's administrative expenditure in the amount of \$4,668.87; total expenditures this Quarterly Report is \$13,655.81.

Funds Expended:

A total of \$165,887.85 grant funds were expended through the end of this quarter (Q4-2007).

Property Profile Form/Form Update:

No changes to report to the Property Profile this Quarterly Report.

SEE EXPENDITURE TABLE NEXT PAGE

Table 1 - Summary of Quarterly Expenses by Task for Report Period: 4-2007

Budget Categories	Task 1 (Project Management)	Task 2 (Public Involvement)	Task 3 (Site Characterization)	Total Quarterly Expenses	
Personnel	\$0	\$0	\$4,668.87	\$4,668.87	
Supplies	\$0	\$0	\$0	\$0	
Contractual	\$0	\$0	GeoEng & Parametrix \$8,986.94	\$8,986.94	
Travel	\$0	\$0	\$0	\$0	
Total Direct Charges	\$0	\$0	\$13,655.81	\$13,655.81	
Total Current Quarterly Expenses	\$0	\$0	\$13,655.81	\$13,655.81	
Cumulative Overall Project Expenses	\$60,695.60	\$0	\$105,192.25	\$165,887.85	

Table 2 - Summary of Expenses by Category for Report Period: 4-2007

Budget Categories	Budgeted Amount	Previously Expended	Expenses this Quarter	Total Cumulative Expenses	Balance
Personnel	\$16,000	\$17,650.62	\$4,668.87	\$22,319.49	- \$6,319.49
Supplies	\$500	\$0	\$0	\$0	\$500.00
Contractual	\$181,500	\$133,123.02	\$8,986.94	\$142,109.96	\$39,390.04
Travel	\$2,000	\$1,458.40	\$0	\$1,458.40	\$541.60
Total Direct Charges	\$200,000	\$152,232.04	\$13,655.81	\$165,887.85	\$34,112.15
Total Cumulative Expenses	\$200,000	\$152,232.04	\$13,655.81	\$165,887.85	\$34,112.15

Attachment: MBE/WBE Utilization Form-Federal for Fiscal Quarter 4 (July–September 30, 2007).